

WORLD MUSIC CHARTS EUROPE

On behalf of the World Music Workshop of the European Broadcasting Union (EBU)
Run by Radio Proglas, Czech republic, and supported by Gift Music GmbH

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Milan Tesar

Secretary of the WMCE panel

to record labels and distributors, recording artists and any other CD promoters

Brno, February 2022

Dear all, for only 50,00 € postage contribution Radio Proglas (Brno, Czech republic) can offer a service which will ensure that your CD/s will reach all world music radio broadcasters in the World Music Charts Europe jury (45 in 26 European countries).

And it is very convenient for you. It goes like this:

1. *Send an information* with your billing address and your VAT number (if you use any) via e-mail to charts@wmce.eu to inform us that you intend to include a CD in the upcoming monthly WMCE mailing.
2. *Prepare the CDs*: digi packs are okay but jewel cases destroy our envelopes (to avoid jewel cases, you may put the CDs and booklets in envelopes or plastic sleeves instead). If you want, you may also send info sheets; send the needed amount of copies (best in English, two pages max.).
3. *Send a parcel* with 45 CDs and 45 info sheet copies to:

Radio Proglas
Milan Tesar
Olomoucka 7
618 00 Brno
Czech republic

!!!!!!! Remark for those only who send from outside the EU (including UK):

There are new custom regulations in Czech republic from October 2021. Unfortunately, we have to pay some fee for receiving EVERY package sent from outside the European Union. If the package is sent (and is recognized by the custom officers) as a personal gift, the fee is about 4 EUR. But when it's sent from a company (label) to another company (radio), the taxes + fees can be even 30 to 50 EUR per package.

So please:

If you can send your CDs from a member state of the European Union, do it please. No taxes, no fees at all.

In other cases. If you can send it as a personal gift, use only your name (so no label name) in your address. And use our addresses in this form:

Milan Tesar, Olomoucka 7, Brno, 618 00, (Radio Proglas), Czech republic.

You can also omit "Radio Proglas", but please add the e-mail address (tesar@proglas.cz) and/or the phone number +420 736 510 842.

You cross the “gift” on the customs proclamation. We repeat: It has to be a gift from a private person to a private person, no companies!!! **And the total amount of the gift (the whole package) has to be lower than 45 EUR.** All these conditions have to be met in the same time.

You can also send us a letter – declaration, that you send a gift – 45 CD per 0.50 EUR to Milan Tesar... Sometimes, it’s useful during our communication with the officers. We can send you a specimen of such a letter.

If you cannot send the package as a gift, please declare that you pay the customs duties while sending the package. In other cases, we can add the custom fees to the 50 EUR postage contributions.

But again, if you have a possibility to send the package from a European Union country, do it please.

4. We will send you an invoice (pdf file) after we send the CDs to our jury members. You will have to transfer the amount of 50,00 € per release (a contribution to postage expenses, envelopes etc.) to the account of Radio Proglas. You can pay also by PayPal. If you want to, we send you our PayPal address.

5. Your CDs will be mailed with the next WMCE panel mailing, usually the first Monday after the 21st day of the month. Your CD will be in the same envelope as the internal monthly updated charts information that is mailed to all jury-panel members only. Very often, we send 2 envelopes to every jury member. We send between 15 and 25 CDs monthly.

Please note: Guarantee is given that the CDs are sent to all the panel members. No warranty can be given for actual delivery to the members in case of individual delivery issues.

Thank you for using the WMCE mailing service!

Best regards

Milan Tesar
the WMCE secretary